



Schedule "A" **Rules and Regulations for the Locker**

(the "Regulations")

The following Rules and Regulations have been adopted for the safety, benefit and convenience of all users of the Locker:

- To access the Locker, each User must possess and use a valid access card.
- The User acknowledges that ingress and egress to and from the Building, the Parkade and the Locker must be facilitated each and every time with the access card. The User shall not follow in a previous user without swiping his or her access card.
- All cyclists MUST dismount and walk their bicycles when entering and exiting the Building, the Parkade and the Locker.
- Bicycles are to be parked in the User's designated parking stall only.
- Users are required to provide their own lock to secure their bicycle within the Locker.
- When the User is not using his or her lock to secure their bicycle, locks may be left on the designated bike lock racks.
- Locks may not be left on the User's designated parking stall when they are not being used to secure the User's bicycle.
- When entering and exiting the Locker, the User must ensure that the door closes firmly behind them to prevent unauthorized access to the Locker.
- The Locker is open 24 hours a day, 7 days a week except during periods of cleaning, repairs, maintenance or any safety or security reasons, and during any real or apprehended emergency.
- Only person(s) specifically authorized by the Owner and/or Building manager may access the Locker.
- The use of the access card by any person other than the User will result in the immediate termination of the User's access to the Locker.
- Aggressive or violent behavior towards staff or any other user of the Locker will not be tolerated under any circumstances.
- The use of cameras, video cameras, mobile phones, and/or any other type of recording equipment is strictly prohibited within the Locker.
- Solicitation of any kind will not be tolerated.
- Any items left unattended in the Locker may be turned into the Lost and Found, located in the Security Control room on the P2 Level of the Parkade. Items turned into Lost and Found will be kept for 90 days after which time they will be disposed of.
- The Building is smoke-free. Smoking and/or the use of electronic smoking devices is not permitted within the Locker, the Parkade and the Building.
- Please immediately report any behavior or condition that is not in keeping with these Rules and Regulations to Security at (403) 265-4469.
- The Owner and Building manager are not responsible for lost or stolen articles or for any loss or damage to bicycles within the Building, the Parkade or the Locker howsoever caused.
- The User acknowledges that its use of the Locker is at his or her own risk.

Although every attempt has been made to include all current rules, regulations and policies in this Schedule "A", the Owner and Building manager reserve the right to make changes to the rules and regulations as necessary. New rules and regulations will be deemed to have been communicated to the User upon being posted in the Locker.