Tenant: $\qquad$

## Sales Information

Gross sales for the month of: $\qquad$

## Percentage Rent Calculations

Gross Sales Amount (\$) for the month
Less: Minimum Rent for the Month
Balance Percentage Rent Due ("A" - "B", if "B" exceeds "A" enter 0)
HST Amount ("C" x 13\%)
$\$$
(D)

Total Percentage Rent Due ("C" + "D")
$\$$
$\qquad$
(B)
$\qquad$ (B)

Authorized By: $\qquad$ Telephone Number: $\qquad$

## Please Note

1) Negative amounts for "C" shall be recorded as zero. No refunds will be granted until acceptable audited sales report is received, and credit is verified.
2) Please refer to your Lease for terms and conditions of Minimum Rent and Percentage Rent payments, as well as definitions of terms relating to Percentage Rent. If you need further information or clarification, please contact your Tenant Services Manager.
